

## **SANPETE COUNTY COMMISSION MEETING**

**July 16, 2013, 2:00 P.M.**

Sanpete County Courthouse, 160 North Main, Room 101, Manti, Utah

Present are: Commission Chair Claudia Jarrett, Commissioner Jon Cox, County Attorney Brody Keisel, and County Clerk Sandy Neill. Commissioner Steve Frischknecht is excused.

Meeting is called to order by Commission Chair Claudia Jarrett.

### **CLAIMS**

Auditor Ilene Roth is present. Motion is made by Commissioner Cox to approve payment of claims #331453 through #331560. The motion is seconded by Commissioner Jarrett, and the motion passes.

### **SCOTT OLSEN: REQUEST FOR A PUBLIC HEARING FOR APPROVAL OF CHANGES (CORRECTIONS AND CLARIFICATIONS) IN THE SANPETE COUNTY SUBDIVISION ORDINANCE**

Scott Olsen is present. He is proposing minor changes that clarify the subdivision ordinance. Motion is made by Commissioner Cox to approve a public hearing for approval of changes in the Sanpete County Subdivision Ordinance. The motion is seconded by Commissioner Jarrett, and the motion passes.

### **JANNINE HENNINGSON: APPROVAL OF THE CHERRY ESTATES SUBDIVISION, A ONE LOT MINOR SUBDIVISION ON S 6262X, SOUTH OF EPHRAIM**

Wildee Mortensen is present. Motion is made by Commissioner Cox to approve the Cherry Estates Subdivision, a one lot minor subdivision on S 6262x, approximately 3/4 mile South of Ephraim. The motion is seconded by Commissioner Jarrett, and the motion passes.

### **RICHARD AND JENETTE LANIER: APPROVAL OF A 1 LOT MINOR SUBDIVISION APPX 1½ MILES SOUTH OF EPHRAIM ON WILLOW CREEK ROAD ON S 6521x1**

Todd Alder is present. Motion is made by Commissioner Cox to approve the one lot subdivision approximately 1½ miles south of Ephraim of Willow Creek Road on S 6521x1. The motion is seconded by Commissioner Jarrett, and the motion passes.

### **DEREK OVERLY: APPROVAL TO VACATE THE OVERLY MINOR SUBDIVISION; APPROVAL OF A 1 LOT MINOR SUBDIVISION ON S 10600x5**

Derek Overly is present. He is asking to vacate the Overly minor subdivision because he found a better location on his property to build a home. Motion is made by Commissioner Cox to approve vacating the Overly Minor Subdivision. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to approve the DCO Subdivision, a one lot minor subdivision on S 10600x5. The motion is seconded by Commissioner Jarrett, and the motion passes.

### **APPROVAL TO AMEND THE BRYANT BLACKHAM SUBDIVISION LOCATED APPX 1½ MILES WEST OF MORONI ON S 25253X**

Nina Blackham is present. Notice was published and letters sent. A public hearing would have been held if complaints were received. No complaints were received. This amendment creates one more lot. Motion is made by Commissioner Cox to amend the Bryant Blackham Subdivision located approximately 1½ miles west of Moroni on S 25253x. The motion is seconded by Commissioner Jarrett, and the motion passes.

**JIM AND ELIZABETH NOORLANDER TRUST: REQUEST FOR A PUBLIC HEARING TO AMEND THE FAIRVIEW RANCHOS 1 SUBDIVISION BY REMOVING AND VACATING THE ROAD EASEMENT ON THE SOUTH HALF OF LOT #7**

Motion is made by Commissioner Cox to approve a public hearing to amend Fairview Ranchos 1 Subdivision by removing and vacating the road easement on the South half of lot #7. The motion is seconded by Commissioner Jarrett, and the motion passes.

**APPROVAL OF THE CHILDREN'S JUSTICE CENTER CONTRACT FOR 7/1/2013 TO 6/30/2014**

Motion is made by Commissioner Cox to approve the Children's Justice Center contract for July 1, 2013 to June 30, 2014. The motion is seconded by Commissioner Jarrett, and the motion passes. An advisory committee needs to be formed for the Children's Justice Center.

**APPROVAL TO MOVE NEIL JOHNSON FROM FULL TIME TO PART TIME EMPLOYMENT AS A DISPATCHER; APPROVAL TO HIRE VIKKI MCCLASKEY AS A PART TIME DISPATCHER**

Sheriff Nielson is present. Motion is made by Commissioner Cox to move Neil Johnson from full time to part time employment as a dispatcher beginning July 1, 2013 at a rate of \$13.39 per hour. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to hire Vikki McClaskey as a part time dispatcher at a rate of \$11.70 per hour. The motion is seconded by Commissioner Jarrett, and the motion passes.

**SHERIFF NIELSON: APPROVAL TO PURCHASE A COPY MACHINE FOR THE SHERIFF'S OFFICE**

Motion is made by Commissioner Cox to approve the purchase of a copy machine in the amount of \$6,559.00 for the sheriff's office. The motion is seconded by Commissioner Jarrett, and the motion passes. The Commissioners congratulate Sheriff Nielson for being recommended for participating with the type 2 fire team in Nevada. He was able to work with the cooperating agencies. Sheriff Nielson stated that it was a fascinating experience that will be a benefit to the County.

**KEITH NUNLEY: APPROVAL TO USE PAYROLL DEDUCTIONS FOR FRATERNAL ORDER OF POLICE FEES**

Keith Nunley, Chad Bennion and Ilene Roth are present. Mr. Bennion explains the Fraternal Order of Police is an employee association of law enforcement officers. Each lodge participates in events in the community. A new county wide lodge has been formed with 13 members. Brody Keisel asks Mr. Bennion about information on the website that seems to imply that the Fraternal Order of Police has taken a stand against dash cam cameras. Mr. Bennion responds that there has been a push to have cameras rolling all the time, and discussion of requiring officers wear them all the time. There may have been talk about not requiring them all the time. Ilene Roth explains that this is on the agenda because the auditor's office does not set up new payroll deductions unless it's been approved by the Commission. Motion is made by Commissioner Cox to approve using a payroll deduction to pay the Fraternal Order of Police fees for employees of the Sheriff's Office effective next payroll cycle. The motion is seconded by Commissioner Jarrett, and the motion passes.

**KERRY NIELSON: DISCUSSION OF EXPANSION TO THE MANTI SEARCH AND RESCUE BUILDING**

Kerry Nielson and Andy Christensen are present. Search and Rescue are ready to expand their Manti Search and Rescue building. Approval was given a few years ago, and they are before the Commission today to make sure it's okay to proceed. They have the funds and are asking if the road department can help with the site work. Sheriff Nielson is supportive of this improvement. Motion is made by Commissioner Cox to approve the expansion to the Manti Search and Rescue building with help from the road department on the site work. The motion is seconded by Commissioner Jarrett, and the motion passes.

**APPROVAL TO PAY DALE COX CONTRACTING AND CO BUILDING SYSTEMS FOR WORK DONE ON THE SALT SHED**

The State required improvements to the existing building for the storage of our salt. Motion is made by Commissioner Cox to approve the payment of \$4,265.28 to Dale Cox Contracting and \$16,208.00 to CO Building Systems for work done on the salt shed. The motion is seconded by Commissioner Jarrett, and the motion passes.

**SANDY NEILL: APPROVAL TO PAY EFILECABINET FOR FILING SYSTEM AND ANNUAL MAINTENANCE PLAN**

County Clerk Sandy Neill is present and explains her concerns with the current software for scanning and filing documents. The original company went out of business several years ago, and was purchased by some of the former employees and became KlickFile. They have committed to upgrade the software, but it hasn't happened yet. The software produced by EfileCabinet seems to be more user friendly, and has more capabilities. The maintenance fee has increased with KlickFile. The annual maintenance fee with EfileCabinet is several hundred dollars less per year than KlickFile's. There is money in the part time budget and equipment budget to pay for this purchase. This matter is tabled to review the contract with KlickFile to see if we need to give notice before ending our contract, and also to see if other offices could benefit from this program.

**APPROVAL TO SIGN QUIT CLAIM DEED ON S 25398 AND S 26447 INCLUDING THE RIGHT TO ALL GRAVEL DEVELOPED ON SAID LAND**

Motion is made by Commissioner Cox to approve the signing on the quit claim deed on S 25398 and S 26447 including the right to all gravel developed on the land. The motion is seconded by Commissioner Jarrett, and the motion passes.

**GARRICK WILLDEN: INVOICE APPROVAL AND DISCUSSION OF THE WOOD HOLLOW FIRE EWP PROJECT; INVOICE APPROVAL AND DISCUSSION OF THE SANPETE EWP 2012 PROJECT**

Garrick Willden is present. Mr. Willden reviews plans for the Wood Hollow Fire EWP project. Rip rap will be placed in the area near the Facers and culverts and low water crossings will be installed or improved. The Commissioners request signs be put in place on the County Roads to warn 4 wheelers of the new low water crossings. The ponds near LaMont Christensen that he uses to irrigate will be cleaned. Motion is made by Commissioner Cox to approve the Wood Hollow emergency watershed protection plan. The motion is seconded by Commissioner Jarrett, and the motion passes. An agreement is coming from Lisa Murdock, Brian Cox, M&M Irrigation Company and Mr. McArthur. This agreement states that they are responsible for a 25% match. Rocky Mountain Power will pay the match on the sluice structures. There is money available from the seeding and chaining to pay for Brian Cox's and Lisa Murdock's match. The County will prepare a letter indicating that no permits were required. It will be digitally signed in Commissioner Jarrett's behalf. Motion is made by Commissioner Cox to approve the plan for inspection staffing and quality assurance. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to conditionally approve the easements, subject to the signatures of property owners. The motion is seconded by Commissioner Jarrett, and the motion passes.

We need to request another \$100,000.00 for current projects. More can be requested if we want to clean the channel for the Dover Road project, but the TA funds are depleted for this project. It could cost \$15,000 to \$20,000 for the stream alt permit and paperwork, and approximately \$50,000 to dredge the river. Motion is made by Commissioner Cox to approve 3 pay requests as follows: \$35,120.46 and \$200,200.36 to FX Construction for work done in Moroni and Dover Road; and \$13,214.50 to Christensen Brothers Rock Products for Manti project. The motion is seconded by Commissioner Jarrett, and the motion passes. Seeding around the Moroni diversion structure will be done in the fall. Wales Town paid for the stream alt permit. It has been approved. Motion is made by Commissioner Cox to approve the Wales site operation and maintenance plan. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to approve the property acquisition needed for the Wales Town project. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to approve the quality assurance inspection plan for the Wales site. The motion is seconded by Commissioner Jarrett, and the motion passes.

#### **APPROVAL OF MINUTES**

Motion is made by Commissioner Cox to approve the minutes from June 18, 2013 with minor corrections. The motion is seconded by Commissioner Jarrett, and the motion passes. Motion is made by Commissioner Cox to approve the minutes from July 2, 2013 with minor corrections. The motion is seconded by Commissioner Jarrett, and the motion passes.

#### **EXECUTIVE SESSION**

No executive session was needed.

Motion is made by Commissioner Cox to adjourn. The motion is seconded by Commissioner Jarrett, and the motion passes.

The meeting is adjourned at 4:22 P.M.

ATTEST: *Sandy Neill*  
Sandy Neill  
Sanpete County Clerk

APPROVED: *Claudia Jarrett*  
Claudia Jarrett  
Commission Chair